

## RISK ASSESSMENTS:

**South Lakes & Furness Work Experience Company** conduct all our external risk assessments. These ensure that companies and small businesses plan for student placements in the tasks and activities that are appropriate for our students. They will :

- Undertake a risk assessment based on the work day.
- Discuss hazards, risks and control measures.

**Contact:** Ms Lyndsey Jenkins on 07398921677.

## EMPLOYER'S LIABILITY INSURANCE:

Employer's Liability Insurance is a legal requirement for most businesses with employees. This includes:

- Full time and part time employees.
- Self employed contractors.
- Temporary staff, apprentices and volunteers.
- People taking part in work experience or training schemes including family members on work experience.

Your business will need Employer's Liability Insurance for Work Experience students.

Email [michaela.kemp@cumbria.gov.uk](mailto:michaela.kemp@cumbria.gov.uk) for Work Experience opportunities. Please note in subject bar '**Work Experience Opportunity**'.



**CAREERS TEAM at the PRS:** Michaela Kemp, Katy Chesworth, Will Mitchell,  
Sue Birkbeck, Steve Kenny, Gareth Smith.

## WORK EXPERIENCE

### CAN YOU HELP?



Are you a business that would like to give back to the  
community?

Can you lend opportunities for young people to  
develop and explore the world of work?

## WORK PLACEMENTS

The Pupil Referral Service (PRS) in Barrow-in-Furness is for pupils that have displayed social and/or emotional difficulties; it is an organisation providing education for children who are excluded, sick, or otherwise unable to attend a mainstream school. At the centre we endeavour to support the students in making positive life choices. Due to circumstances beyond their control, they may have been exposed to difficult and upsetting situations which may have impacted on their behaviour.



Here at the centre, we believe that careers guidance is important for each and every young person, whatever their ambitions or background. It is particularly important for young people who come from families without experience of higher education, or who live in areas of deprivation, or whose ethnicity or gender is under-represented in certain occupations. We aim to raise aspirations, encouraging pupils to aim high and to break down their assumptions about the limits on their options.



Our students have expressed an interest in your job sector - this means they already have a willingness and passion for these types of roles.

- Are you able to provide an opportunity for them to carry out real work tasks on your premises and experience the hours, working conditions and disciplines they will encounter as employees?
- Can you offer either short term hours (1 day a week) or more extended hours (a weekly placement)?
- Work experience would provide an opportunity to find out more about a career path that they may be interested in.
- It is a unique opportunity for them to find out about the world of work and to meet people of various age groups, doing various types of jobs and find out more about the work they do and the skills and qualifications required by talking to them and working with them.



Students would discover more about their own skills, talents and interests and be able to identify and develop their own employability skills. They currently study preparation for work skills and pride themselves on attendance and commitment to work. They want to become productive members of society that have the right to work and feel they have so much to offer. We have had many success stories with previous students who have had work placements in a range of sectors which have led to extended placements, college courses, apprenticeships, holiday jobs and full and part time jobs.



Our students can come to work for you whilst studying at school and can complete qualifications that support the world of work. We can get feedback from you on the skills that the student needs to develop further and then hone those skills in school. This supports the local community and benefits your business to succeed!

### What we'd need from you:

- Commitment to support a student in the placement by setting appropriate tasks.
- Completing a feedback form for each student.
- Working on workplace skills.
- Providing guidance on social aspects of work etiquette.
- Informing school about attendance.
- Liaison with school about the progress of a student.
- A reference for the student, if appropriate, on completion of the placement.